

Employee Name:
Reviewer/Date:

Competency Checklist	Met	Not Met
Patient Readiness		
Can educate patients on telemedicine process and what to expect during a Avel eCare Hospitalist video encounter		
Can position patients upright, as tolerated, in a bed or chair for telemedicine consult/assessments		
Staff Readiness		
Retrieves telemedicine equipment from its designated 'home station'		
Unplugs TytoCare device from charging cord and powers it on		
Logs in to TytoCare software and activates Avel eCare		
Completes a peripheral check with Avel eCare staff to ensure device is functioning properly		
Maintains confidentiality, audio, and video privacy, during telemedicine consult		
Can adequately introduce clinical staff in room, patient, and additional room participants, to telehealth at camera activation		
In Room Equipment Operation		
Proper placement of mobile cart to ensure patient is centered in right hand corner screen shot		
Ensure lighting within the room is adequate with patient on camera (no windows behind patient, shades closed if applicable, lights on)		
Ensure bedside staff is not standing in between patient and camera		
Proper placement of stethoscope on patient skin to optimize exam		
Proper placement of handheld camera •place 8-10 inches away from appendage being viewed •isolate appendage in camera shot •place appendage on solid surface to minimize movement		
Equipment Maintenance		
Adequately clean and disinfect equipment after each encounter		
Return equipment back to designated 'home station' and plugs equipment into power when not in use (includes cart and TytoCare device)		
Basic Troubleshooting		
Contact Avel eCare Hospitalist Hub by phone to report issue		
Check equipment connections		
Adjust volume as directed		
Complete a reboot of iPad		
Complete a reboot of TytoCare device		
Daily Camera Check		
Completes a daily camera check with Avel eCare Hospitalist team		
Encounter Completion		
Reports patient concerns according to the facility policy, if applicable		
Complete and return encounter survey provided by Avel eCare		